



Board of Trustees Meeting

November 24, 2025

at 6:30 pm

Attendees		Present
	Dermoth Mattison, Executive Director (ex-officio trustee)	
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Michelle Haynes (Trustee)	Present
4	Karlene Cowan (Trustee)	Present
5	Kevin Warren (Trustee)	Present
6	Arturo Cuchillas (Trustee)	Present
7	Miguel Garrick (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - o November Board Meeting called to order at 7:15pm
3. Approval of October Meeting Minutes
 - Kevin Warren Motions to accept the reading of the October meeting minutes.
Miguel Garrick seconded. Motion carries.
4. Public Comment Period
 - o No public comments.
5. Executive Director's Report
 - a. Operations
 - o Must have goal: 300
 - o Fully enrolled
 - SWD: 14%
 - ELL: 19%
 - ED: 68%
 - o **Attendance:**
 - Kindergarten: 95%

- 1st Grade: 93%
- 2nd Grade: 93%
- 3rd Grade: 90%
- November updates
 - Launched our SY26-27 Student Application!
 - Began our International Teacher Recruitment
 - Our staff received their Thanksgiving Gift
- b. Facility
 - Floors got polished
 - Monthly carpet cleaning was completed
 - Windows were winterized
- c. Academic
 - November updates:
 - Math IAs were administered
 - F&P Round #1 were completed
 - Parent-Teacher Conferences were held
 - We're currently hosting the Scholastic Book Fair
 - Our monthly ENL and Academic Virtual Workshops continue
 - Student Banking at South Shore began
 - School Development
 - We hosted Bellwether for a school visit
 - Attended the NSVF COP Conference in Denver, CO
 - Funding opportunities from NewSchools and CSGF
- d. Finance (w/ Board Treasurer)
 - Kevin Warren motions to forego the financial report and accept the Executive Director's Report. Seconded by Arturo Cuchillas. Motion carries.

6. Executive Session

- Kevin Warren motions to enter Executive Session. Seconded by Arturo Cuchillas
 - i. Board enters Executive Session at 7:40 pm.
- Kevin Warren motions to exit Executive Session. Seconded by Arturo Cuchillas
 - i. Board exits Executive Session at 8:21 pm.

7. Adjournment

- Karlene Cowan motions to adjourn. Seconded by Kevin Warren. Motion carries.
- Meeting adjourned at 8:21 pm.

Next meeting on January 28, 2026 at 10:30 am