



Parents' Bill of Rights for Data Privacy and Security

Both state and federal laws protect the confidentiality of information about your child that identifies them. Such information is known as “personally identifiable information.” Under New York state’s education law, if you are a parent or legal guardian of a child currently or previously enrolled in a South Shore school, you have the following rights regarding the privacy and security of your child’s personally identifiable information and data:

- Your child’s personally identifiable information cannot be sold or released for any commercial purposes.
- If your child is under the age of 18, you have the right to inspect and review the complete contents of your child’s education records.
- Safeguards must be in place to protect your child’s personally identifiable data when it is stored or transferred. These safeguards must meet industry standards and best practices. Examples of such safeguards include encryption, firewalls, and password protection.
- You have the right to make complaints about possible breaches of student data and to have such complaints addressed.

Complaints to South Shore Charter Schools should be directed in writing to:

Director of Operations & Finance
South Shore Charter School
PO Box 802
Central Islip, NY 11722

South Shore will respond to complaints pursuant to these procedures. Complaints may also be submitted to NYSED at www.nysed.gov/data-privacy-security; by mail to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; by email to privacy@nysed.gov; or by telephone at 518-474-0937.

You can find a complete list of the types of student data elements collected by NYSED at www.nysed.gov/data-privacy-security, and by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234.

Signed by: Data Protection Officer, South Shore Charter Schools



Appendix

SUPPLEMENTAL INFORMATION REGARDING THIRD-PARTY CONTRACTORS

While complying with its obligations under the law and providing educational services, South Shore has entered into agreements with certain third-party contractors. Each contract that South Shore enters with a third-party contractor where the contractor receives personally identifiable information from student educational records or certain teacher, or principal data will include the following information:

- (1) The exclusive purposes for which the student data or teacher or principal data will be used;
- (2) How the third-party contractor will ensure that the subcontractors, persons, or entities that the third-party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
- (3) When the agreement expires and what happens to the student data or teacher or principal data upon expiration of the agreement;
- (4) If and how a parent, student, eligible student, teacher, or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
- (5) Where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

Supplemental information regarding third-party contractors can be found [here](#).