



Board of Trustee Meeting
July 11, 2025
at 5:00 pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Absent
3	Michelle Haynes (Trustee)	Present
4	Karlene Cowan (Trustee)	Present
5	Kevin Warren (Trustee)	Present
6	Arturo Cuchillas (Trustee)	Absent
7	Miguel Garrick (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - June Board Meeting called to order at 5:00 pm
3. May Meeting Minutes
 - Miguel Garrick motions to forgo the reading May meeting minutes. Karlene Cowan seconded. Motion carries.
4. Lavinia Contract
 - Contract extension with Lavinia Group for curriculum services, expanding ELA and math for second – third grade for the 25-26 school year.
 - Karlene Cowan motions to accept the resolution for approval of Lavinia contract. Kevin Warren seconded. Motion carries.
5. Retirement Plan
 - Retirement plan finalization for non-instructional employees: actual costs confirmed and already included in the budget with no variance concerns.
 - Kevin Warren motions to accept the resolution for approval of retirement plan. Michelle Haynes seconded. Motion carries.

6. Technology Services

- Troinet was selected as the new IT vendor.
- Kevin Warren motions to accept the resolution for approval of Troinet as the new technology vendor. Karlene Cowan seconded. Motion carries.

7. Electrical System Upgrade

- Approval of upgrade to install dedicated AC lines in classrooms
- Michelle Haynes motions to accept the resolution for approval of upgrading electrical system. Miguel Garrick seconded. Motion carries.

8. Public Comment Period

- No public comments

9. Executive Director's Report

A. Academic

- Updates
 - End of year data overview

D. Finance (w/ Karlene Cowan)

- Currently going through a yearly audit. The report will be ready in November.
- We are in a good place.

- Miguel Garrick motions to accept the financial report and Executive Director's report. Michelle Haynes seconded. Motion carries.

10. Executive Session

- Kevin Warren motions to enter into executive session. Seconded by Michelle Haynes.
- Dermoth Mattison requests Ryan Miller stay for executive session.
- The board enters into executive session at 5:20 pm.
- Karlene Cowan motions to exit executive session. Seconded by Miguel Garrick. Motion carries.
- Board exits executive session at 5:32 pm.

11. Adjournment

- Karlene Cowan motions to adjourn. Seconded by Michelle Haynes. Motion carries.
- Meeting adjourned at 5:34 pm.

Next meeting on August 4, 2025, at 7 pm