



South Shore Charter School

Board of Trustee Meeting

December 30, 2024

at 8:30 pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Margaret Banks (Trustee)	Absent
4	Michelle Haynes (Trustee)	Absent
5	Karlene Cowan (Trustee)	Present
6	Kevin Warren (Trustee)	Present
7	Arturo Cuchillas (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - December Board Meeting called to order at 8:38 pm
3. Motion to Forgo reading of November Meeting Minutes
 - Kevin Warrant motions to forgo reading of the November meeting minutes. Arturo Cuchillas seconded. Motion carries.
4. Public Comment Period
 - No public comments
5. Executive Director's Report
 - A. Operations: Must have goal 225
 - Fully enrolled
 - SWD: 12%
 - ELL: 30%
 - ED: 54%



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- Attendance:
 - Kindergarten: 87%
 - 1st Grade: 97%
 - 2nd Grade: 83%

- December updates
 - Social media ads on Facebook and Instagram began for recruitment 2025-26.
 - There was huge success in the winter production with over 450 families present.
 - Minor adjustments were made to the lobby layout to enhance security.
 - All fire safety drills were completed.

- B. Academic
 - A partnership with an external academic consultant has been established to coach teachers and leaders around instructional best practices.
 - Monthly parent workshops are ongoing.
 - Progress reports for December were sent home.
 - Continuously working on partnerships with NYIT, Touro College and Suny Old Westbury.

- C. Financial w/ Board Treasurer
 - November and December Financials
 - Forecasting of expenses to be completed for the January board meeting. Reallocation of funds from other areas to ensure we are within budget and positive.
 - Summer school budget to be developed.
 - There has been an increase in assets and a decrease in liabilities.
 - Overall the school is doing very well financially.

- 6. Resolution to Approve Updated FPP
 - Changes made:
 1. An increase approval threshold to \$25,000. These changes will help streamline the processes, align with competitive bidding procedures and prepare for an upcoming audit.

 - Karlene Cowan motions to approve the resolution of the change on FPP. Kevin Warren seconds. Motion carries.



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- Kevin Warren motions to accept the financial report. Arturo Cuchillas seconded. Motion carries.
- Kevin Warren motions to accept the Executive Directors report. Arturo Cuchillas seconded. Motion carries

7. Executive Session

- Arturo Cuchillas motions to enter executive session. Kevin Warren seconded. Motion carries. Mr. Mattison requests Ms. Garcia remain for executive session.
- Kevin Warren motions to end executive session. Arturo Cuchillas seconded. Motion carries.
- Exited executive session at 9:09 pm.

8. Adjournment

- Karlene Cowan motions to adjourn the meeting. Arturo Warren seconded. Motion carries.
- Meeting adjourned at 9:10 pm.