



South Shore
Charter School

Board of Trustee Meeting
June 3, 2024
at 7:00 pm

Meeting Agenda

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Adel Hageb (Treasurer)	Present via Zoom
4	Margaret Banks (Trustee)	Absent
5	Michelle Haynes (Trustee)	Present
6	Karlene Cowan (Trustee)	Present
7	Kevin Warren (Trustee)	Absent
8	Arturo Cuchillas (Trustee)	Present

1. Welcome

2. Call to Order and Roll Call

- May Board Meeting called to order at 7:22 pm

3. Approval of April Meeting Minutes

- Michelle Haynes motion to accept the reading of April meeting minutes. Karlene Cowan seconded the minutes. Motion carried.
- Follow-up from April Meeting question about Flat Rate Moving insurance.

4. Public Comment Period

- No Public Comment

5. Approval of FY25 Budget

- Michelle Haynes Motions to Approve of FY25 Budget Arturo Cuchillas seconded. Motion carries.

6. Approval of Amazon Line of Credit

- Karlene Cowan Motions to Approve of Amazon Line of Credit. Michelle Haynes seconded. Motion carries.

7. Executive Director's Report

a. Operations

- Enrollment
 - Total Enrollment: 152
 - Student recruitment
 - Total=183 /(103 out of 138 students fully) registered
 - Staff Recruitment
 - 90% positions filled
 - Phone and in-person interviews ongoing
 - Student life
 - Mother's Day Breakfast
 - Long Island Game Farm
 - Teacher Appreciation Week
 - Parent Spring Survey
 - Parents feel the work is academically rigorous
 - Parents feel teachers set high expectation for students.
 - Parents feel respected and trust staff and feel questions are addressed
 - Want bigger location and shorter hours

b. Facility

- 82 Carleton Ave Campus
 - On target to move for July 1st
 - Still waiting on CO for new site

c. Academic

- Administered Interim 4 Assessment
- ELA (75% or higher)
 - Kinder : 82% proficiency
 - 1st grade 84% proficiency
- Math (75% or higher)
 - Kinder : 75% proficiency
 - 1st grade 80% proficiency

d. Finance

- April Financial Report presented by Treasurer

- S&L
 - Reconciliation with per pupil revenue
 - Reduction \$100K since last forecast
 - Made up for reduction due to decrease in salaries and personnel.
 - Balanced budget

 - Balance Sheet
 - Building equity
 - Cash on Hand: heading toward state threshold
 - Prepaid expense on par with previous months
 - Liabilities: Accounts Payable decreased
 - Loan Payable decreasing
 - Net surplus positive
 - First few months of next fiscal year projecting surplus
- Michelle Haynes Motions to Accept Executive Director's Report. Karlene Cowan seconded. Motion carried.

8. Executive Session

- Michelle Haynes motions to enter executive session seconded. Karlene Cowan Motion carried.

- Entered into executive session at 8:18 pm

- Karlene Cowan motions to exit executive session Michelle Haynes seconded. Motion carried.

- Board exited executive session at 8:38 pm

Adjournment

- Michelle Haynes motions to adjourn the meeting. Karlene Cowan seconded. Motion carried. Meeting adjourned at 8:39

Next meeting scheduled for June 25, 2024 at 4 pm.