



# South Shore Charter School

Board of Trustee Meeting  
March 25, 2024 at 7:00pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Adel Hageb (Treasurer)	Absent
4	Margaret Banks (Trustee)	Absent
5	Michelle Haynes (Trustee)	Present
6	Karlene Cowan (Trustee)	Present
7	Kevin Warren (Trustee)	Present
8	Arturo Cuchillas (Trustee)	Present

## Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
  - o March Board Meeting called to order at 7: 10 pm
3. Approval of February Meeting Minutes
  - o Kevin Warren motion to accept the reading of February minutes. Michelle Haynes seconded the minutes. Motion carried.
4. Public Comment Period
  - o No public comments
5. Reelection of Class 2 Trustees- 3 year term
  1. Kevin Warren
    - Michelle Haynes motions to accept. Kanika Mobley seconded. Motion carries.
  2. Michelle Haynes
    - Kanika Mobley motions to accept. Kevin Warren seconded. Motion carries.



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### 3. Margaret Banks-Butler

- Michelle Haynes motions to accept. Kanika Mobley seconded. Motion carries.

### 6. Executive Director's Report

#### ○ Facility

- Terminated lease for current site.
- We've designed and installed a banner for the new building for marketing purposes.
- We're narrowing our search of a moving company.
- We're currently seeking a certificate of occupancy with NYSED for a new site.

#### ○ Operations

##### i. Enrollment

#### 1. Total Enrollment: 151 (over enrolled)

- Kindergarten: 91
- 1st grade: 60
- SWD: 12%
- ELL: 30%
- ED: 72%

#### 2. Attendance

- Kindergarten: 84%
- 1st grade: 86%

#### 3. Student recruitment

- Total new apps=150

#### 4. Student Intent to Return: 99%

#### 5. Staff Intent to Return: 99%

#### 6. Winter Survey

- Parents
- Staff

#### ○ Academic (MAP data Proficiency (70% or higher))

#### 1. ELA Comparatives

- Kindergarten Fall:** 26% → Winter: 71%
- 1st grade Fall:** 30% → Winter: 60%



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2. Math Comparatives
  - a. **Kindergarten** Fall: 27% → Winter: 66%
  - b. **1st grade** 20% increase!

## IA Data Proficiency (75% or higher)

1. ELA Comparatives
  - a. **Kindergarten** #1 (Oct): 57% /#2 (Dec): 28% / #3 (March): 78%
  - b. **1st Grade** #1 (Oct): 56% /#2 (Dec): 53% / #3 (March): 77%
2. Math Comparatives
  - a. **Kindergarten** #1 (Oct): 54% /#2 (Dec): 68% / #3 (March): 85%
  - b. **1st Grade** #1 (Oct): 81% /#2 (Dec): 82% / #3 (March): 75%

- Michelle Haynes motions to accept the Executive Director's Report. Kevin Warren seconded. Motion carries.

## 7. Finance

### i. Summary

1. Beginning cash flow projected to be positive through June
2. Made a payment of \$50K to loan
3. Payments steadily coming in. 95% paid within last 30 days.
4. Ending the year with small surplus

### ii. Revenue:

1. South Shore recognized \$2.5M in revenue, projecting \$3.7M for the year ending June 2024. The revenue is based on enrollment, CSP budget, and contributions.

### iii. Personnel:

1. South Shore spent \$1.3M on personnel costs, projecting \$2.2M for the year ending June 2024.
  - a. For Taxes and Benefits we are expecting to spend 384K instead of 444K.

### iv. OTP:

1. South Shore spent \$1.0M other than personnel costs, projecting \$1.4M for the year ending June 24.
  - a. For Professional and contracted services, we are expecting to spend 581K instead of 526K.
  - b. For Office Expenses we are expecting to spend 24K instead of 19K.
  - c. Saving in the Taxes and Benefits will help us to offset this higher cost.



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## 8. Executive Session

- FY25 Budget Session Updates
  - Kevin Warrant motions to enter into executive session. Michelle Haynes seconded. Board enters into Executive session at 8:48 pm.
  - Board exits executive session at 9:15 pm

## 9. Adjournment

- Arturo Cuchillas motions to adjourn. Keith Brown seconded. Meeting adjourned at 9:16 pm

Next board meeting scheduled for Apr 29, 2024 at 7 pm.