



South Shore
Charter School

Board of Trustee Meeting
January 29, 2024
at 7:00pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Adel Hageb (Treasurer)	Via Zoom
4	Margaret Banks (Trustee)	Present via Zoom
5	Michelle Haynes (Trustee)	Present
6	Karlene Cowan (Trustee)	Present
7	Kevin Warren (Trustee)	Present
8	Arturo Cuchillas (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - January Board Meeting called to order at 8:35 pm
3. Approval of December Meeting Minutes
 - Kevin Warren- Motion to forego the reading of December minutes. Michelle Haynes seconded the motion. Motion unanimously carried.
4. Public Comment Period
 - No comments

5. Executive Director's Report

- Facilities Updates
 - NYSED conducted an initial review of our school meals program.
 - Engaged an A&E firm to begin seeking certificate of occupancy from NYSED for new site.
 - In the process of designing a banner and signage for the new building for marketing purposes.

- Operations Update:
 - Enrollment remains steady
 - 12% SWD
 - 30% ELL
 - 72% ED

 - 2024-25 applications are suppressing last year's data

- Academics
 - F& P Data (Round 2)
 - Kinder- 40% increase
 - 1st Grade- 25% increase
 - Implemented a sight word program with support from families
 - Implemented a book baggie program
 - Progress monitored in the middle of the round to determine needs for support.

- Finance: presented by Adel Hageb
 - **Revenue**
 - As of 12/31/23, South Shore recognized \$1.9M in revenue, projecting \$3.7M for the year ending June 2024. The revenue is based on enrollment, CSP budget, and contributions.
 - No changes to the forecast since last month.

 - **Personnel**
 - As of 12/31/23, South Shore spent \$936K on personnel costs, projecting \$2.3M for the year ending June 24.
 - No changes to the forecast since last month.

 - **OTP**
 - As of 12/31/23, South Shore spent \$772K other than personnel costs, projecting \$1.4M for the year ending June 24.

- **Non-Operating Expenses**
 - As of 12/31/23 South Shore Spent 28.5K, projecting 84K for the year ending June 24. Raza loan has been converted to conventional loan. We will pay an additional 13K in interest.
 - **Capital Expenses**
 - As of 12/31/2023, South Shore spent \$133K in capital expenditures for the Current Fiscal year, projecting 250K for the year ending June 2024 versus 173K of the Budget.
 - Karlene Cowan motions to accept the Executive Director's report. Kevin Warren seconded. Motion unanimously carried.
6. Board Resolution to Approve Renovations- SEQRA Resolution #1
- Kevin Warren motions to approve Renovations- SEQRA Resolution #1. Michelle Haynes seconded. Motion unanimously carried.
7. Adjournment
- Kanika Mobley motions to adjourn the meeting. Karlene Cowan seconded. Meeting adjourned at 9:08 pm.

Next meeting scheduled for February 8 , 2024 at 7 pm at 25 Church Street.