



South Shore
Charter School

Board of Trustee Meeting
December 2023
at 7:00pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	present
2	Kanika Mobley (Secretary)	present
3	Adel Hageb (Treasurer)	Via Zoom
4	Margaret Banks (Trustee)	Via Zoom
5	Michelle Haynes (Trustee)	Present
6	Karlene Cowan (Trustee)	Present
7	Kevin Warren (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - November Board Meeting called to order at 7:18 pm
3. Approval of November Meeting Minutes
 - Kevin Warren Motion to accept the November minutes as read. Michelle Haynes motions to accept the minutes as read. seconded the minutes. Motion unanimously carried.
4. Public Comment Period
 - No comments
5. Executive Session
 - Kevin Warren motions to enter into executive session . Michelle Haynes seconded. Motions unanimously carried. Enters into Executive session at 7:24

pm. Board returns from Executive session at 7:40 pm

6. Resolution to Approve new Board trustee
 - Michelle Hayes Motion to approve new board trustee Arturo Cuchillas. Seconded by Karlene Cowan. Motion unanimously approved.
7. Executive Director's Report
 - Facilities Updates
 - Strategic Planning Timeline presented
 - Phase 1
 - Execute the lease for next site.
 - Operations Update:
 - Enrollment:
 - Remains steady!
 - 12% SWD
 - 30% ELL
 - 72% ED
 - Attendance:
 - 90% Kinder
 - 85% 1st
 - 2024-25 new applications
 - Parent survey
 - Strengths
 - Diversity, communication with teachers through Class Dojo, commitment from adults, strong learning program
 - Challenges
 - Communication, school hours, transportation
 - Academics
 - Kindergarten
 - ELA IA #2
 - IA # 1 vs IA# 2: 17% increase
 - Math IA
 - IA # 1: growth from 54% to 68% increase
 - 1st Grade
 - We saw slight decreases in ELA and Math

- Completed first round of formal observations using Danielson Framework
- Literacy consultant on-site to support leaders with guided reading best practice.
- Winter Production took place on December 20th under the theme “Winter Wonderland”.
- First staff holiday dinner took place on December 21st

- Finance: presented by Adel Hageb
 - Kevin Warren motion to forego presenting finance report until January meeting. Michelle Haynes Seconded. Motion carried.

- Michelle Hayne motions to accept the Executive Director’s report. Kevin Warren seconded. Motion unanimously carried.

- 8. Renovations Resolution
 - Kevin Warren motions to approve the resolution for renovations at 82 Carleton Ave, Central Islip. Michelle Haynes seconded. Motion unanimously carried.

- 9. Adjournment
 - Kevin Warren Motion to adjourn the meeting. motions to adjourn the meeting. Michelle Haynes seconded. Meeting adjourned at 8:35 pm.

Next meeting scheduled for January 29, 2024 at 7 pm at 25 Church Street.