



South Shore Charter School

Board of Trustee Meeting
November 30, 2023
at 7:00pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	present
3	Adel Hageb (Treasurer)	Present via Zoom
4	Margaret Banks (Trustee)	Present via Zoom
5	Michelle Haynes (Trustee)	Absent
6	Karlene Cowan (Trustee)	Absent
7	Kevin Warren (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - November Board Meeting called to order at 7:07 pm
3. Approval of October Meeting Minutes
 - Motion to accept the October minutes as read. Kevin Warren motions to accept the minutes as read. Margaret Banks seconded the minutes. Motion unanimously carried.
4. Public Comment Period
 - No comments
5. . Executive Director's Report

○ **Financial Updates**

- Adel presented the financial report

- *Revenue:*
 - Recognized \$1.2M in revenue, projecting \$3.7M for the year ending June 2024. The revenue is based on enrollment, CSP budget, and contributions.

- *Expenses:*
 - Spent \$514K on personnel costs, projecting \$2.3M for the year ending June 24.
 - Expecting to spend 446K for the taxes and Benefits versus 495k of the budget.

Questions from board:

- Kanika Mobley-Were additional support staff hired?
 - Parttime custodial and food service staff member to support operations staff.

- Keith Brown-What is the deferred revenue in reference to?
 - Based on revenue not received from districts by October 31st.

○ Operations Update:

- Enrollment
 - 151 students
 - 12% SWD
 - 30% ELL
 - 72% Free & reduced lunch
 - State qualified all students for free lunch starting November 1st

- Attendance
 - 92% Kindergarten
 - 86% 1st grade

- Student application data: 6 received to date.

- Facilities Updates
 - Engaged A & E firm to begin seeking Certificate of Occupancy for new site

- Academic
 - Baseline MAP assessment in Reading and Math in October
 - 37% on or above grade level in Reading
 - 37% of Kindergartens

- 36% of 1st grade
 - 32% on or above grade level in Math
 - 35% Kindergarten
 - 27% 1st grade
- ELA & Math IA administered.
 - Students performed stronger in Math than ELA
- F&P Assessment
 - Kindergarten showed 25% increased. First grade stayed the same.
- Updates
 - Student Achievement Awards Ceremony
 - Student Dojo Incentive “Mini Carnival”
 - Giving to Others Initiative-Thanksgiving Event
 - Thanksgiving Staff Potluck
- Kevin Warren motions to accept the Executive Director’s report. Kanika Mobley seconded. Motion unanimously carried.
- 6. Executive Session
 - Kevin Warren motions to enter into executive session. Kanika Mobley seconded. Motions unanimously carried. Enters into Executive session at 8.13 pm
 - Kevin Warren motions to end executive session. Kanika Mobley seconded. Motions unanimously carried. Board returns from Executive session at 8.30 pm
- 7. Adjournment
 - Motion to adjourn the meeting. Kevin Warren motions to adjourn the meeting. Kanika Mobley seconded. Meeting adjourned at 8:32 pm.

Next meeting scheduled for December 18, 2023 at 7 pm