



South Shore Charter School

Board of Trustee Meeting
September 25, 2023
at 7:00pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Adel Hageb (Treasurer)	Present
4	Margaret Banks (Trustee)	Present
5	Michelle Haynes (Trustee)	Absent
6	Karlene Cowan (Trustee)	Present
7	Kevin Warren (Trustee)	Present

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - o September Board Meeting called to order at 7:10 pm
3. Approval of August Meeting Minutes
 - Motion to accept the reading of August minutes. Kevin Warren accepts the motion.. Adel Hageb seconded. Motion carried with one correction from Karlene Cowan.
 - Public Comment Period
 - o No comments.

4. Executive Director's Report

- Facility Update
 - Completed renovations for 25 Church St building prior to start of school

- Financial Updates
 - Motion to forego financial updates until the next meeting. Motion accepted by Kanika Mobley. Seconded by Margaret Banks. Motion unanimously carried.

- Operations Update:
 - School enrollment tracker
 - 150 students enrolled
 - 91 kindergartners
 - 60 1st graders
 - Enrollment is good and above the expected number
 - September attendance was low due to many illnesses
 - Kindergarten 86%
 - 1st grade: 85%

- Academic Update
 - Baseline assessments conducted in September
 - Fountas & Pinell
 - Counting Jar
 - NYSITEL results not received yet
 - School using internal measures to provide support for ENL students
 - % of students receiving ENL `support services may shift once results come back
 - Guided Reading was launched
 - Intake data was shared with the board during August meeting
 - Majority of kindergarten and 1st grade students are reading at a low level
 - Concern raised about the lower than expected reading level for first graders but Dermoth expressed the importance of guided reading as a tool to support.

5. Motion to open 2 new bank accounts

- School currently has a bank account for expenses.
- Requesting two additional accounts
 - Dissolution
 - Payroll

- Karlene Cowan questioned whether it was wise to open one at a different financial institution
- Motion to approve opening two new bank accounts accepted by Margaret Banks. Kevin Warren seconded. Motion carried.

6. Adjournment

- Motion to adjourn the meeting. Michelle Haynes motions to adjourn the meeting. Agel Hageb seconded. Meeting adjourned at 7:36 pm.