



South Shore Charter School

July Board of Trustee Meeting
August 28, 2023
at 7:00pm
25 Church Street
Ronkonkoma, NY 11779

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Adel Hageb (Treasurer)	Absent
4	Margaret Banks (Trustee)	Absent
5	Michelle Haynes (Trustee)	Present
6	Karlene Cowan (Trustee)	Present
7	Kevin Warren (Trustee)	Absent

Meeting Agenda

1. Welcome
2. Call to Order and Roll Call
 - o July Board Meeting called to order at 7:28 pm
3. Approval of June Meeting Minutes
 - Motion to Approve the minutes as read. Michelle Haynes accepts the motion as read. Karlene Cowan seconded. Motion unanimously approved. Correct Carleton Ave instead of Carleton St.

4. Public Comment Period

- No comments.

5. Executive Director's Report

- Facility Update

- Cosmetic repairs in progress for 25 Church Street building
- Process of exiting the current plan B deal

- Financial Updates

- The finance committee met to discuss June's financials. A financial report will be shared at the next board meeting.

- Operations Update:

- Many July events for families (STM Experience Day, Life Science Encounter Day)
- 85% of students were fully enrolled
- 90% of staff hired
- Staff laptops received and programmed

- Academic Update

- Reached out to all School District of Students with Special Needs to coordinate services
 - Reached out to all 22 districts to introduce and try to coordinate with them.
- All PD planning was completed and curriculum materials ordered.

6. Discussion/vote to Employee Handbook

- Motion to Accept the Employee Handbook. Karlene motions to accept. Michelle Haynes seconded. Motion unanimously approved.

7. Discussion/vote to Conflict of Interest Policy

- Motion to Accept the Conflict of Interest Policy. Michelle Haynes motions to accept. Kanika Mobley seconded the motion. Motion unanimously approved.
- Discussion/vote Revised Financial Policy and Procedures
 - Motion to Accept revised Financial policy and procedures. Michelle Haynes motions to accept. Karlene Cowan seconded the motion. Motion unanimously approved.

8. Adjournment

- Motion to adjourn the meeting. Kanika Mobley motions to adjourn the meeting. Michelle Haynes seconded. Meeting adjourned at 7:43 pm.