



South Shore
Charter School

Board of Trustee Meeting

October 24th, 2022

7:00pm

Notice on October 1, 2022

Location: 141 Franklin Ave, Mt. Vernon, NY 11550

A quorum of trustees out of 8 trustees were present		
Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	present
1.	Keith Brown (Chair)	present
2.	Nicole Barzey (Vice Chair)	present via Zoom
3.	Kanika Mobley (Secretary)	present
4.	Adel Hageb (Treasurer)	absent
5.	Margaret Banks (Trustee)	present
6.	Michelle Haynes (Trustee)	present
7.	Karlene Cowan (Trustee)	present
8.	Kevin Warren (Trustee)	absent

Meeting Agenda

Welcome and Call to Order

Meeting called to order at 7:26 pm

Approval of September Meeting Minutes

Margaret Banks motioned to approve the September meeting minutes. Michelle Haynes seconded the motion. The motion was unanimously approved.

Public Comment Period

No comments presented

Executive Director’s Report

a. Facility:

Plan A: Schematic drafts have been developed. Our liaison is working with the town towards approval.

Plan B sketches for the facility in progress. A meeting is scheduled with NYSED to discuss the second floor.

b. Finance:

September total income 285, 692.40; Expenses totaled 41, 357; with a surplus of 244, 334. 50. The most significant expenses are payroll and administrative costs.

Our FY22 CSP disbursement is expected in Nov/Dec. CSP grant budget for FY23 is being developed for submission.

RAZA repayment to start July 1, 2023, instead of this fiscal year.

AMEX credit limit increased.

Give Lively donation button has been added to the website in anticipation of Giving Tuesday.

4th Sector rep transitions, but a new account rep is being onboarded to support.

Met with Chief Financial Analyst/Facilities Planner at Charter School Growth Fund (CSGF) for input on our proposed lease for Plan A.

Next Steps: Working with 4th Sector to submit the FY24 CSP budget

c. Operations:

Launched Fall 2022 engagement campaign on social media to reengage the community

Working with Power School to develop the 2023 student application.

ED attended the CSGF's Monthly Operations Best Practices meeting. Scheduled to attend CSGF convening at Uncommon School's headquarters to discuss best practices on 10/27

Working to identify additional uniform companies. Met with Flynn O'Hara in October. Received samples.

Engaged in outreach to all Day Care in the Central Islip School District in preparation for the next application season.

Fall recruitment plans was developed to target K-1 families in Central Islip

- Door Knocking Campaign Scheduled
- Social Media Ads Calendar Developed
- Targeted Phone Calls Ongoing

Next steps: Ongoing student recruitment

d. Academic:

Matrix developed to track all curriculum development timelines

Working with consultants to develop curriculum maps/scope & sequence and lesson plans

-ELA, writing

-Science/SS

-Math

-Engineering

-Art, Music, PE

-Character Ed

-SEL Morning Meetings

Met with Renaissance to discuss the STAR assessment

Working with Project Lead The Way (PLTW) to discuss curriculum planning and school visitation

Positive Actions (Morning Meeting) pacing/lesson planning in progress

Followed up with Literacy Footprints to discuss reading resolutions

e. Development Updates

ED developed Arc of Year Document to Outline Preopening calendar

Met w/ Paul Oneil to discuss legal services needs

ED attended the CSGF's CEOs conference in Denver Oct 10th=12th and NYS Charter School Conference in Buffalo Oct 19-21.

ED Met w/ NYIT to discuss the details of our partnership and Memorandum of Understanding document.

-NYIT to offer SSCS teachers access to graduate-level courses towards certification

-SSCS to host NYIT student teachers who are seeking field hours

Resolution for Exemptions to Board Meetings

Margaret Bankes motioned to approve

Seconded by Michelle Haynes.

5 ayes

0 nos

3 absent

Adjournment

Motion to adjourn entered by Karlene Cowen

Seconded by Kanika Mobley

Motion carries unanimously

Meeting adjourned at 8:42pm

Executive Session

Board enters into executive session at 8:43 pm

SSCS Executive Session to discuss updates to the planning year and facilities planning update.

Executive session ended at 9:03

Next meeting to be conducted in person on November 28th, 2022 at 141 Franklin Ave, Mt. Vernon, NY 11550, at 7 pm.