



South Shore
Charter School

Board of Trustee Meeting
September 26th, 2022
7:00pm

Notice on September 1, 2022

Location: 141 Franklin Ave, Mt. Vernon, NY 11550

A quorum of trustees out 6 of 8 trustees were present		
Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	present
1.	Keith Brown (Chair)	present
2.	Nicole Barzey (Vice Chair)	absent
3.	Kanika Mobley (Secretary)	present
4.	Adel Hageb (Treasurer)	attended via phone
5.	Margaret Banks (Trustee)	present
6.	Michelle Haynes (Trustee)	present
7.	Karlene Cowan (Trustee)	present
8.	Kevin Warren (Trustee)	absent

Meeting Agenda

Welcome and Call to Order

Meeting called to order at 7:12 pm

Approval of April Meeting Minutes

Margaret Banks motioned to approve the August meeting minutes. Michelle Haynes seconded the motion. The motion was unanimously approved.

Public Comment Period

No comments presented

Executive Director’s Report

- a. Facility: Plan A and Plan B are on track based on the current timeline.

Plan A: Met with financial firm and broker twice to discuss proposed lease terms/budget implications. A meeting was held between two architectural firms to discuss the scope of work needed.

Plan B sketches are being finalized. Met with finance committee to discuss the draft lease terms. Meeting about ensuring an egress on the second floor is in compliance with NYSED code.

b. Finance:

Weekly finance committee meetings were held in September to discuss July/August financial reports and to review proposed lease.

We received funds from Charter School Growth Fund (CSP) after signing the grant agreement.

The ED participated in the CSF Seed Cohort virtual orientation sessions on 9/21 & 9/22.

Financial firm agreed to decrease our service fees. An amended contract was signed

Filed for and received tax exemption for our Verizon and Amazon plans.

Met with local grant writer to discuss grant opportunities to offset our buildout expenses.

c. Operations:

Furniture vendor agreed to store furniture for the next 180 days.

Purchased PowerSchool designed to streamline our upcoming application season.

We're currently making connections with local Day Cares in preparation for the next application season.

ED attended the monthly meeting offered by NYS charter school association for authorizers updates;

Gov did to extend an important waiver which allowed nonprofits to conduct board mtgs virtually

d. Academic:

The ED attended the September workshop offered by Heather Wendling, Project Director at NY-RISE WedEd, a NYSED division. Workshop Title: Beginning School-Year Strategies for engaging Families.;

The ED met with the CSGF's Literacy Support group for continued support with literacy best practices.

The ED met with our Math/ELA consultant to discuss lesson plan development during the preopening period.

The ED met with a prospective coach provided by the CSGF to support the ED during the preopening period. The support will include visits to model schools all paid for by the CSGF.

Adjournment

Motion to adjourn entered by Karlene Cowen

Seconded by Michelle Haynes

Motion carries unanimously

Meeting adjourned at 8:11 pm

Executive Session

Motion to enter executive session by Kanika Mobley

Seconded by Margaret Banks

Motion carries unanimously

Board enters into executive session at 8:12 pm

SSCS Executive Session to discuss updates to the planning year and facilities planning update.

Next meeting to be conducted in person on October 23rd, 2022.